

MAYFIELD CITY SCHOOLS BOE – Regular Meeting Minutes – January 23, 2013

**MAYFIELD CITY SCHOOL DISTRICT
BAKER ADMINISTRATION BUILDING LOWER CONFERENCE ROOM
1101 S.O.M. CENTER ROAD, MAYFIELD HEIGHTS, OHIO 44124-2006**

**Regular Board Meeting
Wednesday, January 23, 2013 – 6:00 p.m.**

1. OPENING ITEMS

A. ROLL CALL - Mr. Dan Carlson, Mr. Pete Glynos, Ms. Sue Groszek, Mr. Al Hess, Mr. George J. Hughes

B. EXECUTIVE SESSION

Board Action: 2013-014

Mr. Glynos moved and Mr. Hughes seconded to approve to convene to an Executive Session per ORC 121.22(G)(1) to consider the employment of public employees.

Time In: 6:02 pm

Time Out: 6:33 pm

Roll Call:

Ayes: Mr. Carlson, Mr. Glynos and Ms. Groszek, Mr. Hess and Mr. Hughes,

Nays: None

The meeting recessed at 6:48 pm

The meeting reconvened at 7:30 pm

2. PLEDGE OF ALLEGIANCE/HONORS --

The Pledge of Allegiance will be led by Center Elementary School student:

CENTER ELEMENTARY SCHOOL STUDENT OF THE MONTH

NICKOLAS KORZHILETSKY

WHEREAS, Nick Korzhiletsky is a fifth grade student from Center School that always shows bucket filling behavior.

WHEREAS, Nick Korzhiletsky always displays kind actions towards others. He gets along with everyone. He appreciates his teachers and support staff by always showing respect and using good manners.

WHEREAS, Nick Korzhiletsky's favorite subject is math because he says, "I like trying to figure out a complicated problem, for example using Order of Operations." Nick is also on our 5th grade Math Hall of Fame Wall by being able to prove the formula to help remember the number of degrees in a polygon.

WHEREAS, Nick Korzhiletsky has a genuine love of learning reported by his science teacher. In science class he is curious, always participates, has a keen interest in science, and will research outside of school topics that are discussed in class.

WHEREAS his social studies teacher states he always makes good connections to real life situations, comes prepared to class, asks thought provoking questions and is nice to any student he has to work with.

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WHEREAS, Nick Korzhiletsky is a funny, caring, smart young man who gets along with everyone he meets. His friends, teachers and principal are lucky to be with him every day!!

NOW, THEREFORE BE IT RESOLVED, on behalf of all the members of the Mayfield school community, Nick Korzhiletsky is named the Mayfield Board of Education Student of the Month for Center School on this day January 23, 2013.

WHEREAS, Nick Korzhiletsky is a fifth grade student from Center School that always shows bucket filling behavior.

WHEREAS, Nick Korzhiletsky always displays kind actions towards others. He gets along with everyone. He appreciates his teachers and support staff by always showing respect and using good manners.

WHEREAS, Nick Korzhiletsky's favorite subject is math because he says, "I like trying to figure out a complicated problem, for example using Order of Operations." Nick is also on our 5th grade Math Hall of Fame Wall by being able to prove the formula to help remember the number of degrees in a polygon.

WHEREAS, Nick Korzhiletsky has a genuine love of learning reported by his science teacher. In science class he is curious, always participates, has a keen interest in science, and will research outside of school topics that are discussed in class.

WHEREAS his social studies teacher states he always makes good connections to real life situations, comes prepared to class, asks thought provoking questions and is nice to any student he has to work with.

WHEREAS, Nick Korzhiletsky is a funny, caring, smart young man who gets along with everyone he meets. His friends, teachers and principal are lucky to be with him every day!!

NOW, THEREFORE BE IT RESOLVED, on behalf of all the members of the Mayfield school community, Nick Korzhiletsky is named the Mayfield Board of Education Student of the Month for Center School on this day January 23, 2013.

B. HONORS

None

C. CENTER ELEMENTARY - PRESENTATION

3. COMMUNITY COMMUNICATIONS

None

4. PRESIDENT'S ANNOUNCEMENTS

- Reminder of Ground Hog Event on January 31st at 6:30 pm

5. BOARD MEMBER COMMITTEE REPORTS

None

6. SUPERINTENDENT'S ANNOUNCEMENT

None

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7. SUPERINTENDENT'S CONSENT AGENDA

A. CERTIFIED - APPOINTMENT

Board Action: 2013-015

Mr. Glynos moved and Mr. Hughes seconded to approve the Superintendent's recommendation of the following personnel items for the 2012-2013 school year (unless otherwise noted) as presented by the Director of Personnel. All employees are being employed in the categories listed contingent upon subsequent receipt by the Board of reports from the BCI and the FBI which are consistent with the applicant's answers on the employment application.

Terri H. Morris

Tentative Assignment: School Nurse, Full-Time, Millridge Elementary, effective January 22, 2013.
Ashland University, Ashland, OH, 2008 - School Nurse Licensure

Education: Ursuline College, Pepper Pike, OH , 2001 - BSN

Experience: 6 Years experience, West Geauga Schools and PSI

Contract: Certified 1-Year Limited Contract for 2012-2013 school year

Salary: \$48,806 annually (\$24,007.28 prorated for 91 days of 185-day contract)

B. CERTIFIED - APPOINTMENT, SUPPLEMENTAL

It is recommended that the following teacher be paid for a sixth class, at a per diem rate of \$44.64, as the length of this supplemental is indeterminate at this time:

1. **Melissa Fini-Sanson**

It is recommended that the following teachers be paid Saturday pay (1 day each, at \$138.38) to accompany students to the Regional Skills USA competition at Cuyahoga Valley Career Center on Saturday, February 23, 2013:

1. **Karen Hale** - HS Excel TECC
2. **Ronald Suchy** - HS Excel TECC

Recommend the following teachers to be employed on a supplemental contract as a Learning Coach at Lander for the 2012-13 school year.

DeMarco, Annette	\$28/hr
Klein, Lauren	\$26/hr
Kuenzel, Michael	\$28/hr
Suchy, Helen	\$24/hr

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Recommend the following teachers to be employed on a supplemental contract as a Learning Coach at Millridge for the 2012-13 school year.

Evers, Syrill	\$24/hr
Graves, Brenda	\$24/hr
Nemastil, Carol	\$24/hr
Sanelli, Kelly	\$28/hr
Webb, Lisa	\$24/hr
Wodecki, Kimberly	\$28/hr

Recommend the following teachers to be employed on a supplemental contract as a Learning Coach at Gates Mills for the 2012-13 school year.

Vujaklija, Kimberly	\$28/hr
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C. CERTIFIED: CHANGE OF STATUS

1. **Louise Vouk** - French Language Teacher, Middle School - Percentage of part-time hours will be increased from 45.1711% every day to 76.6667% every day. These additional hours will be paid on a per diem basis, as the duration is indeterminate at this time.

D. CERTIFIED - LEAVE OF ABSENCE

1. **Borger, Jennifer** - First-Grade Teacher, Center Elementary - Family medical leave from January 23 through February 20, 2013. Paid sick leave runs concurrently with FMLA during this time.

E. CERTIFIED - SUBSTITUTES

Certified Teacher Substitutes

Shaina Fishman
Hallie Stein

F. CLASSIFIED - APPOINTMENTS, SUPPLEMENTAL

1. **Lawrence Braun** - Dramatics/Artistic Designer, High School - \$431.
2. **Lawrence Braun** - Dramatics/Choreographer HS Musical - \$1,208.
3. **Lawrence Braun** - Dramatics Director/Musical, High School - \$3,796.
4. **Lawrence Braun** - Dramatic/Staging, High School - \$743 per production.
5. **Barbara Catalano** - Teen Institute Advisor, High School - \$398.
6. **David Coxe** - Dramatics/Assistant, High School for the 2013 High School musical - \$1,279 per production.
7. **Anitra Dreyfuss** - AM Supervision, Lander Elementary - \$17.04 per hour as needed.
8. **Karen Fornaro** - AM/PM Supervision, Millridge Elementary - \$17.04 per hour as needed.
9. **Sean Szaller** - Lighting & Sound Supv./Musical - \$1,035.

G. CLASSIFIED - RECALL

It is recommended that **Regina DeBaltzo**, whose Instructional Assistant contract was suspended at the end of the 2011-2012 school year, be recalled to service as an Instructional Assistant at Millridge Elementary, effective January 23, 2013 for 6.5 hours per day - \$15.27 per hour.

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H. CLASSIFIED - CHANGE OF STATUS

The following persons have satisfactorily completed their 90-day probationary appointments, and it is recommended that they remain in their positions for the balance of the 2012-2013 school year.

1. **Robert Dalton** - Custodian Class I, Center Elementary.
2. **Denise DiTomas** - Food Service, Part-Time, Center Elementary.
3. **Karen Fornaro** - Special Needs Assistant, Millridge Elementary.
4. **Carmi Kristosik** - Food Service, Part-Time, Lander Elementary.
5. **Richard Prosen** - Bus Driver, Bus Garage.

I. CLASSIFIED - LEAVE OF ABSENCE

1. **Barbara Catalano** - Library Assistant, High School - Paid sick leave as a deduction from accumulated sick leave balance from December 3 through December 17, 2012. FMLA ran concurrently with paid sick leave during this time.
2. **Roy Force II** - Custodian, Head Night, Middle School - Paid sick leave as a deduction from accumulated sick leave balance from December 12, through December 25, 2012. FMLA runs concurrently & intermittently with paid sick leave during this time.
3. **Lyczkowski, Ryan** - Custodian, Head Night, Center - Family Medical Leave from January 7 through January 28, 2013. Paid sick leave runs concurrently with FMLA during this time.
4. **Antoinette Shoda** - Secretary, High School - Paid sick leave as a deduction from accumulated sick leave balance from November 26, 2012 through January 21, 2013. FMLA ran concurrently with paid sick during this time.

J. CLASSIFIED - RETIREMENT

We want to express our appreciation for the many years of fine service to our Mayfield students and extend best wishes in retirement.

1. **Mary Paris** - Building Monitor, Lander Elementary, retired effective December 20, 2012, after having been with the Mayfield Schools for 29 years.

K. CLASSIFIED – SUBSTITUTES

Building Monitor Substitutes

Michelle Marino

Custodial Substitutes

Alexis Leonardi

Daniel Saks

Food Service Substitutes

Patricia Galati

Alexis Leonardi

ADDENDUM- Personnel

L. CERTIFIED - APPOINTMENTS, SUPPLEMENTAL (SPRING COACHING)

It is recommended that the employees listed on Addendum Att. #1 be approved for the 2012-2013 school year for the supplemental positions listed and be paid according to the "Supplemental Salary Schedule - 2012-2013 School Year" as it appears in the Collective Bargaining Agreement.

File Attachments

[January 23, 2013 Regular Meeting Addendum Att.#1.pdf \(54 KB\)](#)

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M. CERTIFIED - LEAVES OF ABSENCE

Michael Brogan - Special Education Teacher-LDB, Middle School - Paid sick leave as a deduction from accumulated sick sick balance from January 7 through January 21, 2013. Paid sick leave runs concurrently with FMLA during this time.

N. CERTIFIED – SUBSTITUTES

Certified School Nurse (Only)

Lisa Mason

Certified Substitute Teachers

Jennie Tate

O. CLASSIFIED - APPOINTMENT, SUPPLEMENTAL (SPRING COACHING)

It is recommended that the employees listed on Addendum Att. #2 be approved for the 2012-2013 school year for the supplemental positions listed and be paid according to the "Supplemental Salary Schedule - 2012-2013 School Year" as it appears in the Collective Bargaining Agreement.

File Attachments

[January 23, 2013 Regular Meeting Addendum Att.#2.pdf \(35 KB\)](#)

P. CLASSIFIED - LEAVES OF ABSENCE

Nanette Pietron - Bus Driver, Bus Garage - Request for unpaid leave of absence from 2.25 hours on October 31, 2012 through March 1, 2013.

Q. CLASSIFIED - RESIGNATION (SUPPLEMENTAL COACHING)

1. **Riley T. Orians** - Swimming/Asst Coach/Diving, resigned effective January 23, 2013.

Roll Call:

Ayes: Mr. Carlson, Mr. Glynos, Ms. Groszek, Mr. Hess and Mr. Hughes

Nays: None

REGULAR AGENDA

8. OTHER SUPERINTENDENT'S BUSINESS:

A. HIGH SCHOOL COURSE OF STUDY FOR 2013-14

Board Action: 2013-016

Mr. Glynos moved and Mr. Hess seconded to approve the following course of study for the 2013-14 school year and beyond:

Course Name AP English Language and Composition

Number of Semesters 2

Grade Level 11

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Course Description

With recommendations from and the approval of the College Board, the Advanced Placement English Language and Composition course work models a college composition class.

This curriculum concentrates on argumentation: how to analyze the rhetoric employed by writers and speakers, how to construct successful arguments which synthesize accredited sources, and how to compose successful arguments that draw on personal knowledge and experiences. Promoting an awareness of current events and history, particularly American history, the coursework places a greater emphasis on non-fiction than fiction and analyzes fiction for arguments made by the author.

Roll Call:

Ayes: Mr. Carlson, Mr. Glynos, Ms. Groszek, Mr. Hess and Mr. Hughes

Nays: None

9. TREASURER'S REPORT

A. FINANCIAL STATEMENTS FOR DECEMBER 31, 2012 - Atts. #1, 2, 3, 4, 5, 6, 7.

Board Action: 2013-017

Mr. Carlson moved and Mr. Hughes seconded to approve the following financial reports for the month ending December 31, 2012 as found in Atts.#1, 2, 3, 4, 5, 6, 7.

1. The financial statements include: The Cash Position Summary, the Cash Position Report for all funds, the Revenue Report for all funds, the Appropriations Summary Report, the Temporary/Annual/Supplemental Appropriation Certificate, the Monthly Check Listing Report and the Appropriations Transfer Report.

File Attachments

[January 23, 2013 Regular Meeting Att.#1.pdf \(103 KB\)](#)

[January 23, 2013 Regular Meeting Att.#2.pdf \(744 KB\)](#)

[January 23, 2013 Regular Meeting Att.#3.pdf \(556 KB\)](#)

[January 23, 2013 Regular Meeting Att.#4.pdf \(2,092 KB\)](#)

[January 23, 2013 Regular Meeting Att.#5.pdf \(49 KB\)](#)

[January 23, 2013 Regular Meeting Att.#6.pdf \(794 KB\)](#)

[January 23, 2013 Regular Meeting Att.#7.pdf \(263 KB\)](#)

Roll Call:

Ayes: Mr. Carlson, Mr. Glynos, Ms. Groszek, Mr. Hess and Mr. Hughes

Nays: None

B. DONATIONS --

Board Action: 2013-018

Mr. Hughes moved and Mr. Hess seconded to approve the following donations:

1. A donation of \$400.00 to CEVEC from Gates Mills Community Club, P.O. Box 372, Gates Mills, OH 44040-9709.
2. \$2,500.00 to the Mayfield High School Boys Baseball program, in memory of Thomas Dodson, from Margaret Dodson (family), 966 S.O.M. Center Road, Mayfield Village, OH 44143.
3. \$25.00 to the Mayfield Special Education Department, in memory of Morris Finney, from Charles & Barbara Lieske, 7061 Brownell Drive, Mentor, OH 44060.

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4. A donation of the following air compressed weight equipment, valued at \$6,000.00, to the Mayfield Athletic Department from Ted Baker through the Recreation Department, City of Mayfield Heights, 6154 Mayfield Road, Mayfield Heights, OH 44124:

Standing Hip, Hip Adductor, Hip Abductor, Leg Press, Seated Leg Curl, Leg Extension, Lower Back, Abdominal, Chest Press, Chest Fly, Military Press, Lat Pull Down, Upper Back, Triceps, Biceps, Functional Trainer and Chin up/dip

5. A donation of \$150.00 to the CEVEC Supported Options 1 Class from Gates Mills Improvement Society, c/o Charles Marston, 600 Superior Avenue East, 27th Floor, Cleveland, OH 44114-2614.
6. A donation of some 35mm Nikon cameras and various lenses, valued at \$500.00, to Mayfield High School from Mr. Richard Asbury, 1330 Leeward Lane, Suite B, Willoughby, OH 44094.
7. A donation of \$100.00 from the Gates Mills Community Club, P.O. Box 372, Gates Mills, OH 44040-9709 for the Choral Fund.
8. A donation of four stanchions and 30 feet of plastic chain, valued at \$167.83, to CEVEC from MR Products, P.O. Box 128, Copemish, MI 49625.
9. A donation of \$5,000.00 to Mayfield City Schools to establish a Mayfield High School Mathematics Scholarship from Richard Glove, 14075 Country River Lane, Newbury, OH 44065.
10. A donation of \$1,000.00 to the Kim Yirga Scholarship Fund from John A.Yirga, 1156 Hillcreek Lane, Gates Mills, OH 44040.
11. A donation of \$10.00 to the Kim Yirga Scholarship Fund from David & Linda Favorite, 12490 Northward Point Drive, Chesterland, OH 44026.
12. A donation of \$100.00 to the Ben Solomon Scholarship Fund from Charlene M. Ward, 3696 Tolland Road, Shaker Heights, OH 44122.
13. A donation of new/excellent condition office supplies for Central Office, valued at approximately \$225.00, from Barbara Brick, 1400 Richmond Road, Apt. V2, Lyndhurst, OH 44124.

Roll Call:

Ayes: Mr. Carlson, Mr. Glynos, Ms. Groszek, Mr. Hess and Mr. Hughes

Nays: None

C. FINANCIAL TRANSACTIONS

Board Action: 2013-019

Mr. Glynos moved and Mr. Hughes seconded to approve the following financial transactions/recommendations:

APPROPRIATION MODIFICATIONS:

Fund	Fund Name	Appropriation	Increase	Appropriation
551-1381	Title III-Immigrant	\$0.00	\$6,586.52	\$6,586.52
572-1387	Title I	\$394,540.88	\$884.51	\$395,425.39

To modify appropriations to include carryover revenue from FY2011/12 to match anticipated Federal revenue awards.

Roll Call:

Ayes: Mr. Carlson, Mr. Glynos, Ms. Groszek, Mr. Hess and Mr. Hughes

Nays: None

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D. MINUTES - December 19, 2012 & January 9, 2013 - Att. #8

Board Action: 2013-020

Mr. Carlson moved and Mr. Hess seconded to approve the minutes of the Regular Meeting of December 19, 2012 and the Organizational Meeting of January 9, 2013. Att. #8.

File Attachments

[January 23, 2013 Regular Meeting Att.#8.pdf \(721 KB\)](#)

Roll Call:

Ayes: Mr. Carlson, Mr. Glynos, Ms. Groszek, Mr. Hess and Mr. Hughes

Nays: None

10. OTHER BUSINESS

None

11. ADJOURNMENT:

Board Action: 2013-021

Mr. Hughes moved and Mr. Hess seconded to approve adjourn meeting at 8:44 PM.

Roll Call:

Ayes: Mr. Carlson, Mr. Glynos, Ms. Groszek, Mr. Hess and Mr. Hughes

Nays: None

Date Approved: _____

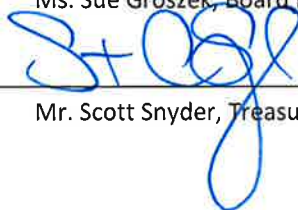
2/27/13

Signed: _____



Ms. Sue Groszek, Board President

Attest: _____



Mr. Scott Snyder, Treasurer