

**MAYFIELD CITY SCHOOLS BOE – Regular Meeting Minutes Wednesday, July 20, 2016**

**MAYFIELD CITY SCHOOL DISTRICT  
Wednesday, July 20, 2016 – Regular Board Meeting  
Baker Administration Building  
Irene P. Kay Board Room  
1101 S.O.M. Center Road  
Mayfield Heights, OH 44124-2006  
7:00 P.M.**

**1. OPENING ITEMS**

**ROLL CALL - Mr. Ron Fornaro, Ms. Sue Groszek, Mr. Al Hess, Mr. George J. Hughes, Mr. Jimmy Teresi**

**2. PLEDGE OF ALLEGIANCE/HONORS --**

None

**3. COMMUNITY COMMUNICATIONS**

None

**4. PRESIDENT'S ANNOUNCEMENTS**

None

**5. BOARD MEMBER COMMITTEE REPORTS**

None

**6. SUPERINTENDENT'S ANNOUNCEMENTS**

**2016 SURVEY RESULTS, EDUCATIONAL & FINANCIAL UPDATE provided by Dr. Kelly and Mr. Snyder**

**7. SUPERINTENDENT'S CONSENT AGENDA**

*Board Action: 2016-119*

**A. CERTIFIED APPOINTMENTS - ADMINISTRATORS**

The Mayfield Board of Education approved the following personnel items for the 2016-2017 school year as presented by the Director of Human Resources.

**Daniel Sheppard** was approved as Assistant Principal at the Mayfield Middle School, effective July 26, 2016. He will be given a three-year (209-days per year) administrative contract with an annual salary of \$88,153.00 (Step 0) with all the emoluments and entitlements contained in the administrative compensation.

**B. CERTIFIED - RESIGNATIONS**

The Board accepts the resignation of **Colleen Harrison** - Middle School Assistant Principal, effective 7/27/2016, contingent upon the approval of her Coordinator, Special Education and Preschool position, Millridge Elementary, effective July 28, 2016.

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The Board accepts the resignation of **Daniel Sheppard** - High School Math Teacher, effective July 25, 2016, contingent upon the approval of his Mayfield Middle School Assistant Principal position for the 2016-2017 school year, effective 7/26/2016.

**C. CLASSIFIED - RESIGNATIONS**

THE FOLLOWING EMPLOYEES ARE RESIGNING FROM THEIR CURRENT POSITIONS, AS INDICATED BELOW:

**Lori Ede** is resigning from her position as Job Trainer at CEVEC effective 7/12/16.

**Joanne Plunkett** is resigning from her position as Special Needs Assistant at Lander School effective 7/13/16.

**D. ADDENDUM - CERTIFIED APPOINTMENTS**

The Mayfield Board of Education approves the following personnel items for the 2016-2017 school year as presented by the Director of Human Resources. These employees are being employed in the categories listed contingent upon subsequent receipt by the Board of reports from the BCII and the FBI which are consistent with the applicants' answers on the employment applications.

**Tereza Buzdon**

Tentative Assignment: Mathematics, High School, effective August 11, 2016  
Education: University of Dayton –Ohio – BA 1995  
Experience: 3 years  
Contract: 1 year limited contract for the 2016/2017 school year, effective August 11, 2016  
Salary: \$51,027.00 BA+9, Step 3

**E. ADDENDUM - CERTIFIED SUPPLEMENTALS**

Approval was given for the following teachers to be compensated for Summer Curriculum at the curriculum rate of \$120/day:

Rice	Corey	8/1 - 8/4/16	4	Lego Camp
Schmidt	Craig	8/1 - 8/4/16	4	Lego Camp
Beebe	Diana	8/4/2016	1	BLT Meeting
Broscheid	Maryanne	8/4/2016	1	BLT Meeting
DiGeronimo	Concetta	8/4/2016	1	BLT Meeting
Edwards	Michelle	8/4/2016	1	BLT Meeting
Erhbar	David	8/4/2016	1	BLT Meeting
Fini-Sanson	Melissa	8/4/2016	1	BLT Meeting
Gregoire	Betsey	8/4/2016	1	BLT Meeting
Hughes	Michael	8/4/2016	1	BLT Meeting
Jacobson	Amy	8/4/2016	1	BLT Meeting
Jenkins	Lisa	8/4/2016	1	BLT Meeting
Johnson	Megan	8/4/2016	1	BLT Meeting
Keso	Sarah	8/4/2016	1	BLT Meeting

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Lanese	Nick	8/4/2016	1	BLT Meeting
Layman-Vujaklija	Kim	8/4/2016	1	BLT Meeting
Malenda	Rae	8/4/2016	1	BLT Meeting
Mallin	Joseph	8/4/2016	1	BLT Meeting
Mayer	Kristy	8/4/2016	1	BLT Meeting
McGarry	Vicki	8/4/2016	1	BLT Meeting
Mikulasik	Nicoletta	8/4/2016	1	BLT Meeting
Moegling	Jeffrey	8/4/2016	1	BLT Meeting
Palmeri	Kristy	8/4/2016	1	BLT Meeting
Pubentz	Ryan	8/4/2016	1	BLT Meeting
Putinski	Jamie	8/4/2016	1	BLT Meeting
Rucci-Macauda	Nicole	8/4/2016	1	BLT Meeting
Rutigliano	Kerry	8/4/2016	1	BLT Meeting
Schmidt	Rebecca	8/4/2016	1	BLT Meeting
Slater	Elizabeth	8/4/2016	1	BLT Meeting
Stenger	Stephanie	8/4/2016	1	BLT Meeting
Stephens	Brian	8/4/2016	1	BLT Meeting
Vokic	Heather	8/4/2016	1	BLT Meeting
Witte	Amy	8/4/2016	1	BLT Meeting

**F. ADDENDUM - CLASSIFIED APPOINTMENTS**

**Antoinette Shoda**, Job Placement Coordinator at Mayfield High School, effective June 1, 2016, \$24.73 per hour.

**Shari DeCarlo** was approved to be the Parent Mentor for a maximum of 950 hours at the rate of \$20.00 per hour. The Parent Mentor will be given a limited contract effective August 16, 2016 through May 29, 2017. She will provide education and networking activities as outlined in the project. The entire parent mentor project has been funded for the 2016-2017 school year by a grant from the State Department of Education.

**G. ADDENDUM - CERTIFIED APPOINTMENT - ADMINISTRATOR**

**Colleen Harrison** was approved to be the Coordinator, Special Education and Preschool Millridge Elementary, effective July 28, 2016. She will be given a three-year (.88% of 205-days per year) administrative contract with an annual salary of \$75,881.52 (.88% of \$86,229.00), Step 11, with all the emoluments and entitlements contained in the administrative compensation.

Motion by George J Hughes, second by Ron Fornaro.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

**8. OTHER SUPERINTENDENT'S BUSINESS**

**ADDENDUM - CERTIFIED RE-EMPLOYMENT**

***Board Action: 2016-120***

**Joyce Brouman**

Assignment: Career Assessment Specialist, CEVEC  
Contract: 1-Year limited contract for the 2016-17 school year, effective August 11, 2016  
Salary: \$43,174 (BA + 0)

**Lawrence Pinto**

Assignment: HPE Teacher, High School  
Contract: 1-Year limited contract for the 2016-17 school year, effective August 11, 2016  
Salary: \$43,174 (BA+0)

Motion by James Teresi, second by Al Hess.  
Final Resolution: Motion Carries  
Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

**9. TREASURER'S REPORT**

**A. FINANCIAL STATEMENTS FOR JUNE 30, 2016 -- Atts. #1,2,3,4,5,6,7**

***Board Action: 2016-121***

The Mayfield Board of Education approved the following financial reports for the month ending June 30, 2016. Atts. #1,2,3,4,5,6,7

The financial statements include: The Cash Position Summary, the Cash Position Report for all funds, the Revenue Report for all funds, the Appropriations Summary Report, the Temporary/Annual/Supplemental Appropriation Certificate, the Monthly Check Listing Report and the Appropriations Transfer Report. Att. #1,2,3,4,5,6,7

Motion by Ron Fornaro, second by James Teresi.  
Final Resolution: Motion Carries  
Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

**B. FINANCIAL TRANSACTIONS**

***Board Action: 2016-122***

The Mayfield Board of Education approved the following financial transactions/recommendations:

**RECEIPT CLASSIFICATION:**

Receipt classification of \$68,000.00 from Salomon Enterprises LLC as a private pay into Fund 300-0211 (Fine Arts R&I).

Motion by Al Hess, second by Al Hess.  
Final Resolution: Motion Carries  
Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

**C. ADDENDUM – DONATIONS**

***Board Action: 2016-123***

The Mayfield Board of Education accepts the following donation:

An Amana built-in, stainless steel dishwasher valued at \$359.00, was donated to CEVEC's Community Living Skills (CLS) Program, located at the classroom-house in Mayfield Village, from Snow Bros. Appliance, 5528 Mayfield Rd., Lyndhurst, OH 44124.

Motion by Ron Fornaro, second by Al Hess.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

**10. OTHER TREASURER'S BUSINESS**

**A. MINUTES -- Regular Board Meeting of June 22, 2016 and Special Board Meeting of June 30, 2016 -- Att. #8**

***Board Action: 2016-124***

The Board approved the Minutes of the Regular Board Meeting of June 22, 2016 and Special Board Meeting of June 30, 2016. Att. #8

Motion by James Teresi, second by George J Hughes.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

**B. DESIGNATION OF ELIGIBLE DEPOSITORIES OF ACTIVE AND INTERIM FUNDS**

***Board Action: 2016-125***

BE IT RESOLVED that the Mayfield Board of Education hereby designates the following eligible financial institutions and terms.

WHEREAS, pursuant to a resolution adopted by this Board on the 30th of June, 2016, there has heretofore been given a notice requesting the submission of applications to serve as depositories of active and interim funds of this Board; and

WHEREAS, in response to such notices, applications have now been received from eligible institutions to serve as such depositories which applications are presently on file with this Board and in the office of the Treasurer thereof and which are hereby incorporated herein by reference and it is therefore essential that action be taken on such applications as in this resolution provided:

Huntington National Bank  
US Bank  
FirstMerit Bank  
Dollar Bank

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PNC Bank  
TriState Capital Bank

for a period of five years beginning August 23, 2016 and ending August 22, 2021.

BE IT FURTHER RESOLVED that the President and Treasurer of the Mayfield Board of Education be authorized to enter into such contracts with said institutions.

BE IT STILL FURTHER RESOLVED that the Board accepts the proposals by said institutions above in accordance with Chapter 135 of the Ohio Revised Code and its investment policy.

BE IT STILL FURTHER RESOLVED that it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and shall all deliberations of this Board and of any of its committees that resulted in those formal actions, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Revised Code.

Motion by George J Hughes, second by James Teresi.  
Final Resolution: Motion Carries  
Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

**11. EXECUTIVE SESSION**

***Board Action: 2016-126***

The Mayfield Board of Education convened to an Executive Session per ORC 121.22(G)(1) to consider the employment of public employees.

**Time in: 8:04PM**

**Time Out: 9:24PM**

Motion by James Teresi, second by Ron Fornaro.  
Final Resolution: Motion Carries  
Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

**12. APPOINTMENT OF TREASURER PRO TEM**

***Board Action: 2016-127***

Mr. George Hughes was approved to serve as Treasurer Pro Tem for the remainder of the regular meeting.

Motion by James Teresi, second by Ron Fornaro.  
Final Resolution: Motion Carries  
Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

**13. WALK-IN ADDENDUM: COMPENSATION ADJUSTMENT – SUPERINTENDENT & TREASURER -- Add. Att. #1**

***Board Action: 2016-128***

The Mayfield Board of Education approved the compensation & fringe benefit packages of the Superintendent and Treasurer be modified effective 08/01/16 to include the adjustments as found in Walk-In Addendum Att. #1.

Motion by Al Hess, second by Sue Groszek.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

**14. ADJOURNMENT**

***Board Action: 2016-129***

Approval was granted to adjourn meeting at 9:34pm.

Motion by James Teresi, second by Al Hess.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

Date Approved: \_\_\_\_\_

Signed: \_\_\_\_\_  
Ms. Sue Groszek, President

Attest: \_\_\_\_\_  
Mr. Scott Snyder, Treasurer