

How do I read a Textbook?

**P
R
E
V
I
E
W**

- 1) Look at the page and paragraph headings.
 - a. Why? To get an idea of what I will be reading about.
- 2) Read the Vocabulary Words.
 - a. Why? Know the important words in the writing.
 - b. Be aware of new words that are coming.
- 3) Look at the pictures.
 - a. Scan the pictures to get an idea of what is there.
 - b. Do not read the captions UNTIL the picture is referenced in the text.
 - c. But you must read the caption. There is information there that might not be presented in the text.

**R
E
A
D**

- 4) Read the text.
 - a. Summarize what you are reading on Stanford Notes.
 - i. Why? Stanford Notes are what you will be studying.
 - b. Do not copy directly.
 - c. Bulled important information.
 - d. Do not use more than 7 words per bullet. Keep it short and sweet. This rule can be broken if necessary but try to follow this rule.