

**MAYFIELD CITY SCHOOL DISTRICT  
Minutes of the Regular Meeting held on  
Wednesday, January 23, 2008 at 7:30 P.M.  
Mayfield High School 10-12 CAFETERIA  
1101 S.O.M. Center Road  
Mayfield Heights, OH 44124-2006**

- I. Ms. Sue Groszek, President called the meeting to order at 7:30 p.m.

Pledge of Allegiance by the following Mayfield High School students: Bobby DeJohn

Welcome to the Mayfield High School staff and all others in attendance.

**STUDENT OF THE MONTH:** Alex Downs has been chosen as the Mayfield High School student of the month.

Presentation from High School Principal, Tony Loewer: An overview of Mayfield's ACT, SAT, AP tests and an analysis of the US News & World Report High School Rankings Report.

II. **ROLL CALL:**

Ms. Sue Groszek, Mr. Al Hess and Mr. George J. Hughes

The following members were absent: Mr. Charles Abbey & Mrs. Peg Toomey

III. **COMMUNITY COMMUNICATIONS:**

None

IV. **PRESIDENT'S ANNOUNCEMENTS:**

1. Science and Technical Showcase , 1/31/08 at Landerhaven., 5:30 – 7:30 p.m.
2. Ground Hog Day, 2/1/08 at Landerhaven, 6:00 a.m.

V. **BOARD MEMBER COMMITTEE REPORTS:**

None

VI. **HONORS:**

- A. **School Board Recognition Month** -- The Ohio School Boards Association has chosen January to the School Board Recognition Month.

B. Mayfield High School Excel TECC would like to honor the Hillcrest Rotary Club in appreciation for your many years of support of the Excel TECC Programs and sponsoring the Skills USA student activities.

C. **Mayfield High School Football Team --**

The Mayfield Varsity Football Team finished the regular season with a 7-3 record, finishing 5<sup>th</sup> in Division 2, Region 5. The results of this year's season were:

- Qualifying for the OHSAA Play-offs for the second year in a row.
- Winning three play-off games for the first time in school history.
- Beating number one seeded and undefeated, Warren Howland in the second round.
- Winning third ever Regional Championship.
- Qualifying for the State Final Four (third time in history)
  
- Honoring four players as All-State athletes:
  - **Karson Bodnovich** = 1<sup>st</sup> team All-State
  - **Ashante Williams** = 1<sup>st</sup> team All-State
  - **Vinnie Durdella** = 2nd team All-State
  - **Billy Petraiuolo** = 2nd team All-State

Captains: **Ashante Williams**  
**CC Smith**  
**Karson Bodnovich**  
**Vinnie Durdella**  
**Frankie Ferritto**

VII. **SUPERINTENDENT'S REPORT:**

A. *PERSONNEL ITEMS* –

**Board Action: 2008-015**

Mr. Hess moved and Mr. Hughes seconded to approve the following personnel items as presented by the Director of Personnel and recommended by the Superintendent:  
All employees are being employed in the categories listed contingent upon subsequent receipt by the Board of a report from BCI which is not inconsistent with the applicant's answers on the employment application:

1. Appointments - Certified

Substitutes

Melanie Allen

Leigh Burke

Catherine Czaplicki

Joelle Ehrbar

Brian Esch

Brian Golish

Chelsea Newman

Carrie Oboczky

Kathryn Toohig  
John Trident

Tania Zeppo

2. Appointments - Certified Supplementals (Schedule A and B) for the 2007/08 school year

- a. Learning Coaches for the 2007/08 school year at the indicated rate on an as-needed basis.

Middle School

Pamela Barbitta - \$35.40 per hour

Kristy Chase - \$24.91 per hour

Albert Latine - \$29.24 per hour

Nancy Monro - \$35.40 per hour

Rachael Papa - \$29.24 per hour

John Paydo - \$32.53 per hour

Sherry Reed - \$31.71 per hour

Jean Richardson - \$35.40 per hour

Jennifer Trouw - \$28.78 per hour

Jennifer Vitantonio - \$30.07 per hour

- b. Michael Barnes - Faculty Manager/High School (60% of \$7,105), \$4,263.

3. Parental Leave of Absence - Certified

Jennifer M. Carter, Speech Therapist at Millridge - paid parental leave as a deduction from accumulated sick leave balance from December 4, 2007, thru February 15, 2008, and unpaid parental leave from February 19, 2008, thru June 12, 2008.

4. Informational Item

Amy Zarbo - English teacher presently on parental leave, plans to return to the classroom for the 2008/09 school year.

5. Salary Correction - Certified

Jodi Pretnar, Tutor at the Middle School, was hired on the December 13, 2007, agenda at TMA9, 8th step (\$38.64 per hour). Her official transcripts have been received which will change the placement to TMA18, 8th step (\$40.09 per hour).

6. Retirement - Certified

Ober Tanigawa - Early Childhood Education teacher at HS Excel TECC, is retiring, effective the end of the 2007/08 school year, after having been with the Mayfield Schools for 4 years. We want to express our appreciation for his years of excellent service and extend best wishes.

7. Consultants

- a. It is recommended that approval be given to hire Fran Reddick of Really Smart Services to do a presentation on Staff Development Day, February 15, 2008. Her fee is \$1,599.00 to be paid from Title IIA.
- b. It is recommended that approval be given to pay Ober Tanigawa and Patricia Payne, HS Excel T.E.C.C. teachers, for one Saturday each at \$138.38 per day to accompany students to the FCCLA Regional Competition at the University of Akron on Saturday, March 8, 2008.
- c. It is recommended that approval be given to pay HS Excel T.E.C.C. staff members, Michael Caldwell, Donna Fronck, Melissa Gruszka, Karen Hale, Steven Kaminsky, Ronald Suchy and Richard Zivny for one Saturday each at \$138.38 per day to accompany students to the Skills USA Regional Competition at Polaris Career Center in Middleburg Heights on Saturday, March 8, 2008.

8. Appointments – Classified

- a. Substitutes - Building Monitors  
Gina Byrne  
Cindy Herman  
Joyce Johnson  
Kathleen LaGore
- b. Substitutes - Custodian Class I and II  
David Biro  
Michael Tagg
- c. Substitute - Healthcare Paraprofessional  
Cindy Herman
- d. Substitutes - Instructional Assistants/Job Trainers  
Gina Byrne  
Joyce Johnson  
Kathleen LaGore
- e. Substitute - Secretarial/Library Assistant  
Barbara Swiney
- f. Community Education and Recreation

(1) Recreational Complex Rate Adjustment effective 1/1/08 to comply with change in Federal minimum wage from \$6.85 to \$7.00

Attendant position - \$6.85 to \$7.00

Lifeguard position - \$7.00 to \$7.15

(2) Recreational Complex

Lisa Ginsburg- Lifeguard at \$8.50 per hour

g. Student Employee of CEVEC Industries

It is recommended that approval be given to pay the following student at a piece rate based on \$7.00 per hour:

Jeff Lewis

h. Student Employee at CEVEC to be paid from WIA (Workforce Investment Act) Grant

\$7.00 per hour - up to 10 hours per week

David Harris

- i. It is recommended that Shelley R. Bitonti be given a ninety-day probationary contract as a Building Monitor at Center, effective January 15, 2008, and that she be paid \$12.55 per hour.
- j. It is recommended that LuAnn Bodnovich be given a ninety-day probationary contract as an Instructional Assistant at the High School, effective January 9, 2008, and that she be paid \$12.94 per hour.
- k. It is recommended that Justin Pryatel be given a ninety-day probationary contract as a part-time Custodian Class I at High School (Field House), effective January 24, 2008, and that he be paid \$16.39 per hour.

9. Appointments - Classified Supplementals (Schedule B) for the 2007/08 school year

AM/PM Supervision at Millridge at \$17.04 per hour

Iris Kacar

Kristine Kalinic

Christine Pawlak

10. Leaves of Absence - Classified

It is recommended that Lesa Jusko, Bus Driver, be granted an extension of her unpaid leave of absence for health reasons, effective January 1, 2008, through 1/2 day on January 16, 2008.

11. Change of Status - Classified

- a. It is recommended that Brad M. Bokovitz, part-time Custodian Class I at the High School (Field House) be given a probationary assignment as a full-time Custodian Class I at the High School, effective January 24, 2008, at \$34,091 annually, prorated for the length of the contract.
- b. It is recommended that Fran Frabotta, Building Monitor at Center, be given a probationary assignment as a Building Monitor at the Middle School, effective January 9, 2008. There is no change in her hourly rate.
- c. The following employees have satisfactorily completed their ninety-day probationary assignments/appointments and it is recommended that they remain in those positions for the balance of the contract year.

Laverne Barnes - Job Trainer at CEVEC

Jennifer Vitantonio - Instructional Assistant at the Middle School

12. Resignation Change - Classified

Action was taken on the December 17, 2007, addendum for the resignation of Kimberly Teller, Building Monitor at the Middle School, effective the close of day January 7, 2008. She left the position effective December 21, 2007, so the resignation date needs to be changed.

13. Termination - Classified

It is recommended that the employment of Lucia Kowalski, Building Monitor at Gates Mills, be terminated during her probationary contract period at the close of day January 11, 2008.

**PERSONNEL ADDENDUM ITEMS**

14. Appointments - Certified

a. Substitutes

Meredith Baron

Mary Beth Granito

b. Kimberly Brozier

Tentative Part-time Early Education of Handicapped (52.2%)  
Assignment: MCHI

Education: Kent State University, 1983 - BA  
Kent State University, 1997 - MA

Experience: 8 years, Mayfield City Schools, Lake County Educational Service Center and Cleveland Diocese (Holy Redeemer School)

Contract: 1 year limited, effective January 25, 2008, for the 2007/08 school year

Salary: \$15,511.39 (\$60,412 X 52.2%, prorated from January 25, 2008)

15. Appointment - Certified Supplemental (Schedule B) for the 2007/08 school year

AM/PM Supervision at the Middle School at \$17.04 per hour  
Antonette Carlton

16. Consultant

It is recommended that approval be given to pay Marilyn C. Wescott of Jim Shipley & Associates, 232 Bath Club Blvd. N., N. Redington Beach, FL 33708, to provide up to ten (10) days of consulting work at a rate of \$1,800.00 per day plus expenses.

17. Appointments - Classified

a. Substitute - Instructional Assistant/Job Trainer  
Meredith Baron

b. It is recommended that Linda T. Richuisa be given a ninety-day probationary contract as an Instructional Assistant at MCHI, effective January 28, 2008, and that she be paid \$13.97 per hour.

18. Appointment - Classified Supplemental Correction

Kristine Kalinic who was listed on Page 5 of the regular January 23, 2008 Board agenda as AM/PM Supervision at Millridge should be listed at AM/PM Supervision at Center.

19. It is recommended that the Board approve the confidential settlement agreement regarding a personnel matter.

Roll Call:

Ayes: Ms. Groszek, Mr. Hess and Mr. Hughes

Nays: None

Motion carried

B. *OTHER SUPERINTENDENT'S BUSINESS* –

1. Courses of Study --

**Board Action: 2008-016**

Mr. Hughes moved and Mr. Hess seconded to approve the following Courses of Study:

Career Based Intervention/Cuyahoga Community College  
Career Based Intervention/Alpha Park  
Medical Technologies

Att. #A.

Roll Call:

Ayes: Ms. Groszek, Mr. Hess and Mr. Hughes

Nays: None

Motion carried

C. *INFORMATIONAL ITEMS* --

None this evening.

VIII. **TREASURER'S BUSINESS:**

A. *FINANCIAL STATEMENTS* for December, 2007. Atts. #1, 2, 3, 4, 5, 6, 7.

**Board Action: 2008-017**

Mr. Hess moved and Mr. Hughes seconded that, upon the recommendation of the Treasurer, the Mayfield Board of Education approve the following financial transactions which include: The Cash Position Summary, the Cash Position Report for all funds, the Revenue Report for all funds, the Appropriations Summary Report, the Temporary Measure Certificate, the Appropriation Transfer Report and the Monthly Check Listing Report.

Roll Call:

Ayes: Ms. Groszek, Mr. Hess and Mr. Hughes

Nays: None

Motion carried

B. *DONATIONS/GIFTS* –

**Board Action: 2008-018**

Mr. Hess moved and Mr. Hughes seconded to approve the following donations/gifts:

1. \$50.00 contribution to the Lander Elementary School Library from the Mayfield Village Garden Club, Mayfield Village, OH 44143.
2. \$200.00 contribution to the Ben Solomon Scholarship Fund from Charlene M. Ward, 3696 Tolland Road, Shaker Heights, OH 44122.
3. Donation of a Cybex II Isokinetic Dynamometer, valued at \$1,200.00, to the Mayfield High School Athletic Training Department from Michael B. Lepp, P.T. Inc., 781 Beta Drive, Mayfield Village, OH 44143.

Roll Call:

Ayes: Ms. Groszek, Mr. Hess and Mr. Hughes

Nays: None

Motion carried

C. FINANCIAL TRANSACTIONS --

**Board Action: 2008-019**

Mr. Hughes moved and Mr. Hess seconded to approve the following financial transactions:

1. It is recommended that the Mayfield Board of Education approve amendments to the 2007-08 appropriations to allow for a reduction in allocations.

<b>Fund/SCC</b>	<b>Fund Name</b>	<b>Appropriation</b>	<b>Increase/ (decrease)</b>	<b>Appropriations</b>
572-0887	Title I	\$247,272.49	(\$1,090.94)	\$246,181.55
590-0891	Title IIA	108,402.07	(67.61)	108,334.46
599-0897	Title IID	2,552.93	(17.91)	2,535.02

2. It is recommended that the Mayfield Board of Education approve the addition of the following new fund to the 2007-2008 Annual Appropriations:

*Fund Number:* **440-0865**

*Fund Name:* Entry Year FY 08

*Fund Description:* This state subsidy provides assistance, via mentors, to Ohio's beginning teachers and principals to meet the challenges of their new roles.

*Fund Budget/Resources:* **\$3,200.00**

3. It is recommended that the Mayfield Board of Education approve a transfer of \$25,000.00 from the General Fund to Adult Community Education (012).

Roll Call:

Ayes: Ms. Groszek, Mr. Hess and Mr. Hughes

Nays: None

Motion carried

*D. INTERNET ACCESS FOR THE DISTRICT --*

**Board Action: 2008-020**

Mr. Hughes moved and Mr. Hess seconded to approve an award of contract to LNOCA (Lakeshore Northeast Ohio Computer Association, 7800 Wall Street, Valley View, OH 44125), in the total amount of \$35,460.00, for 100 MB bandwidth internet service for the district, to be paid out of the General Fund. The effective contract date is from July 1, 2008 through June 30, 2009. Last year the district paid \$34,596.00 for the service. Att. #8.

Roll Call:

Ayes: Ms. Groszek, Mr. Hess and Mr. Hughes

Nays: None

Motion carried

*E. CUYAHOGA COUNTY AGREEMENT (VISION CONSORTIUM) FOR 2007-08 --*

**Board Action: 2008-021**

Mr. Hess moved and Mr. Hughes seconded to approve an agreement with the Educational Service Center of Cuyahoga County to participate in a Vision Consortium to provide services to school age students with visual impairments. Services will be provided on an as needed basis.

Roll Call:

Ayes: Ms. Groszek, Mr. Hess and Mr. Hughes

Nays: None

Motion carried

*F. MINUTES –*

**Board Action: 2008-022**

Mr. Hess moved and Mr. Hughes seconded to approve the minutes of the Regular Meetings of November 28, 2007 and December 19, 2007, the Special Meeting of December 17, 2007, and the Organizational Meeting of January 9, 2008. Att. #9.

Roll Call:

Ayes: Ms. Groszek, Mr. Hess and Mr. Hughes

Nays: None

Motion carried

G. SPECIAL MEETING –

**Board Action: 2008-023**

Mr. Hughes moved and Mr. Hess seconded to approve a Special Board Meeting on Thursday, January 31, 2008, 7:30 p.m. at the Baker Administration Building Conference Room, 1101 S.O.M. Center Rd, Mayfield Heights, Ohio 44124. For the purpose of holding an executive session per ORC 121.22G(4).

Roll Call:

Ayes: Ms. Groszek, Mr. Hess and Mr. Hughes

Nays: None

Motion carried

IX. ADJOURNMENT:

**Board Action: 2008-024**

Mr. Hughes moved and Mr. Hess seconded to adjourn the meeting at 7:50 p.m.

Roll Call:

Ayes: Ms. Groszek, Mr. Hess and Mr. Hughes

Nays: None

Motion carried

Date Approved: \_\_\_\_\_

Signed: \_\_\_\_\_

Mrs. Sue Groszek, Board President

Attest : \_\_\_\_\_

Mr. Scott Snyder, Treasurer