

MAYFIELD CITY SCHOOLS BOE – Regular Meeting Minutes Wednesday, July 23, 2014

MAYFIELD CITY SCHOOL DISTRICT
Wednesday, July 23, 2014 – Regular Board Meeting
Baker Administration Building
Irene P. Kay Board Room
1101 S.O.M. Center Road
Mayfield Heights, OH 44124-2006
7:30 P.M.

1. OPENING ITEMS

A. ROLL CALL - Mr. Ron Fornaro, Ms. Sue Groszek, Mr. Al Hess, Mr. George J. Hughes, Mr. Jimmy Teresi

2. PLEDGE OF ALLEGIANCE/HONORS --

The Pledge of Allegiance will be led by School Board President, Sue Groszek.

3. PRESENTATIONS

A. DISTRICT LANDSCAPE DESIGN - Jodi McCue, Chris Smith, & Scott Snyder

B. END -OF-FISCAL YEAR 2013-14 FINANCIAL PRESENTATION by Scott Snyder

File Attachments

[14-07-23, FY2013-14 EOY Review.pdf \(1,174 KB\)](#)

4. COMMUNITY COMMUNICATIONS

None

5. PRESIDENT'S ANNOUNCEMENTS

None

6. BOARD MEMBER COMMITTEE REPORTS

None

A. BOARD MEMBER COMMITTEE REPORTS

Jimmy Teresi shared that the Mayfield Heights Community/Unity Parade is will be held on 8/10/14.

7. SUPERINTENDENT'S ANNOUNCEMENTS

None

8. SUPERINTENDENT'S CONSENT AGENDA

Board Action: 2014-116

A. CERTIFIED - APPOINTMENTS

The Board of Education approved the Superintendent's recommendations of the following personnel items for the 2013-14 and/or the 2014-15 school year (as noted) as presented by the Director of Human Resources. These employees are being employed in the categories listed contingent upon subsequent receipt by the Board of reports from the BCII and the FBI which are consistent with the applicants' answers on the employment applications.

MAYFIELD CITY SCHOOLS BOE – Regular Meeting Minutes Wednesday, July 23, 2014

Lisa Liao

Tentative Assignment: Tutor, High School
Education: Ursuline College – OH – MA - 2012
Ohio State University – OH – BA - 2009
Experience: 1 Year
Contract: 1 Year limited contract for the 2014-2015 school year,
effective 8/25/2014
Salary: \$29.35 per hour

Ryan Looman

Tentative Assignment: Social Studies Teacher, High School
Education: Western Kentucky University – KY – MA - 2013
John Carroll University – OH – BA - 2007
Experience: 3 Years
Contract: 1 Year limited contract for the 2014-2015 school year,
effective 8/25/2014
Salary: \$53,281.00

Kayla McGarry

Tentative Assignment: Tutor, High School
Education: Kent State University – OH – BA - 2014
Experience: None
Contract: 1 Year limited contract for the 2014-2015 school year,
effective 8/25/2014
Salary: \$25.93 per hour

Michael Pinto

Tentative Assignment: Intervention Specialist, High School
Education: Ohio State University – OH – BA - 2014
Experience: None
Contract: 1 Year limited contract for the 2014-2015 school year,
effective 8/25/2014
Salary: \$42,121.00

MAYFIELD CITY SCHOOLS BOE – Regular Meeting Minutes Wednesday, July 23, 2014

B. CERTIFIED - APPOINTMENTS, SUPPLEMENTAL

Recommend that the following teachers be compensated two days each at the curriculum rate of \$120/day for attending the Marzano and Building Leadership Team meetings on August 11 & August 13, 2014.

Last	First	Position
Bartucci	Albert	Teacher Leader
Beebe	Diana	Teacher Leader
DiGeronimo	Concetta	Teacher Leader
Grantham	Danielle	Teacher Leader
Hughes	Michael	Teacher Leader
Jacobson	Amy	Teacher Leader
Jenkins	Lisa	Teacher Leader
Jindra	Mary Kay	Teacher Leader
Johnson	Megan	Teacher Leader
Malenda	Rae	Teacher Leader
Mallin	Joseph	Teacher Leader
Mayer	Kristy	Teacher Leader
McGarry	Vicki	Teacher Leader
Mikulasik	Nicoletta	Teacher Leader
Moegling	Jeffrey	Teacher Leader
Priester	Lisa	Teacher Leader
Putinski	Jamie	Teacher Leader
Richardson	Jean	Teacher Leader
Rucci-Macauda	Nicole	Teacher Leader
Sheppard	Daniel	Teacher Leader
Vokic	Heather	Teacher Leader
Witte	Amy	Teacher Leader

Recommend that the following teachers be compensated one day each at the curriculum rate of \$120/day for the following summer curriculum:

Grades 1 & 2 Math

Annette	DeMarco-Skufca
---------	----------------

MAYFIELD CITY SCHOOLS BOE – Regular Meeting Minutes Wednesday, July 23, 2014

Grades 4 & 5 Language Arts

Annette	DeMarco-Skufca
---------	----------------

Grades K & 1 Language Arts

Annette	DeMarco-Skufca
Lauren	Klein
Susan	Meyer

Grades K-1 Special Education

Annette	DeMarco-Skufca
Kelly	Sanelli

Grade 6 Social Studies Standards

Christine	Johanns
Rachel	Trentanelli
Danielle	D'Amico

Recommend the following high school staff for the Teach a Sixth Class Supplemental, at a rate of \$8,424.00:

1. **Joshua Hayes**
2. **Maryanne Hummel**
3. **Deborah Kall**
4. **Ronald Suchy**

C. CLASSIFIED - RETIREMENT.

Robert White - Custodian, Class II, High School, will be retiring effective January 1, 2015, after having been with Mayfield Schools since September of 1985. We want to express our appreciation for his many years of excellent service and extend best wishes.

D. CLASSIFIED - RESIGNATION

Gregory Hovan - Bus Driver, Bus Garage, effective July 1, 2014.

E. CLASSIFIED - ABOLISHMENT OF POSITION

The Superintendent recommends approval of the following personnel items for the 2014-2015 school year as presented by the Director of Human Resources.

Susan Olson - Adult Volunteer Coordinator, effective at the end of the 2013-2014 school year.

F. MAYFIELD POOL AND FIELDHOUSE PERSONNEL

Mackenzie Canfield - Attendant Facility - \$10.20 per hour.

ADDENDUM - SUPERINTENDENT'S CONSENT

G. CERTIFIED - APPOINTMENTS, SUPPLEMENTAL

Increase previously approved hours worked (6 hours per day), to 7.5 hours per day, during the Extended School Year Program, from June 23 through July 25, 2014, at \$35 per hour, for 24 days:

Jennifer McGuire

Carol Inniss - School Nurse, 5 extended days.

H. CLASSIFIED - RESIGNATION & APPOINTMENT, ADMINISTRATOR

To accept the resignation of **Kent Taylor** - Assistant Supervisor, Buildings, Grounds, & Equipment, effective July 31, 2014, to begin Head Supervisor position.

It is recommended that **Kent Taylor** be approved as Head Supervisor, Buildings, Grounds, & Equipment effective August 1, 2014, for the 2014-15 school year, and he be given a three-year (260 day per year) administrative contract with an annual salary of \$79,423 (Step 2) and with all the emoluments and entitlements contained in the administrative compensation schedule.

I. CLASSIFIED APPOINTMENT

Geoffrey Grim - 90-Day Probationary contract as a Job Trainer, CEVEC, effective August 26, 2014, 6 hours per day, \$19.97 per hour.

Motion by George J Hughes, second by Ron Fornaro.

Final Resolution: Motion Carries

Yea: James Teresi, Ron Fornaro, Sue Groszek, Al Hess, George J Hughes

ADDENDUM - OTHER SUPERINTENDENT'S BUSINESS

9. OTHER SUPERINTENDENT'S BUSINESS:

A. YELLOW SCHOOL BUS STOPS -- Addendum Att. #1.

Board Action: 2014-117

The Mayfield Board of Education approved the following resolution for the yellow school bus stops for the 2014-2015 school year.

**RESOLUTION
APPROVING YELLOW SCHOOL BUS STOPS
FOR THE 2014-2015 SCHOOL YEAR**

WHEREAS, Ohio Administrative Code 3301-83-13 states that the Superintendent and/or designee must determine annually the location of all school bus stops; and

WHEREAS, the school bus stop locations have been determined by the Superintendent's designee for the 2014-2015 school year; and

NOW THEREFORE BE IT RESOLVED, The Mayfield City Schools Board of Education approves the list of established school bus stops for the Mayfield City School District; and

BE IT FURTHER RESOLVED, That a copy of the approved school bus stop locations be retained in the Mayfield City School District Board Office and the Transportation Department.

Addendum Att. #1.

[July 23, 2014 Regular Meeting Addendum Att.#1.pdf \(616 KB\)](#)

Motion by James Teresi, second by Al Hess.

Final Resolution: Motion Carries

Yea: James Teresi, Ron Fornaro, Sue Groszek, Al Hess, George J Hughes

REGULAR AGENDA

10. TREASURER'S REPORT

A. FINANCIAL STATEMENTS FOR JUNE 30, 2014 -- Atts. #1, 2, 3, 4, 5, 6, 7

Board Action: 2014-118

The Mayfield Board of Education approved the following financial reports for the month ending June 30, 2014. Atts. #1, 2, 3, 4, 5, 6, & 7.

The financial statements include: The Cash Position Summary, the Cash Position Report for all funds, the Revenue Report for all funds, the Appropriations Summary Report, the Temporary/Annual/Supplemental Appropriation Certificate, the Monthly Check Listing Report and the Appropriations Transfer Report.

File Attachments

[July 23, 2014 Regular Meeting Att.#1.pdf \(707 KB\)](#)

[July 23, 2014 Regular Meeting Att.#2.pdf \(105 KB\)](#)

[July 23, 2014 Regular Meeting Att.#3.pdf \(672 KB\)](#)

[July 23, 2014 Regular Meeting Att.#4.pdf \(1,980 KB\)](#)

[July 23, 2014 Regular Meeting Att.#5.pdf \(50 KB\)](#)

[July 23, 2014 Regular Meeting Att.#6.pdf \(919 KB\)](#)

[July 23, 2014 Regular Meeting Att.#7.pdf \(686 KB\)](#)

MAYFIELD CITY SCHOOLS BOE – Regular Meeting Minutes Wednesday, July 23, 2014

Motion by James Teresi, second by George J Hughes.
Final Resolution: Motion Carries
Yea: James Teresi, Ron Fornaro, Sue Groszek, Al Hess, George J Hughes

B. FINANCIAL TRANSACTIONS

Board Action: 2014-119

The Mayfield Board of Education approved the following financial transactions/recommendations:

A. RECEIPT CLASSIFICATION

It is recommended that the Mayfield Board of Education accept the following receipts & approve placement into the following accounts.

Consortium Admin Fees	003-0000-1810-00000000-000	\$225,503.98
-----------------------	----------------------------	--------------

Motion by George J Hughes, second by Al Hess.
Final Resolution: Motion Carries
Yea: James Teresi, Ron Fornaro, Sue Groszek, Al Hess, George J Hughes

11. OTHER TREASURER'S BUSINESS

A. DONATIONS --

Board Action: 2014-120

The Mayfield Board of Education approves of the following donation:

A donation of \$2,200.00 from Pepsi Bottling Group, to the High School in support of a scholarship to a deserving senior student.

Motion by Al Hess, second by James Teresi.
Final Resolution: Motion Carries
Yea: James Teresi, Ron Fornaro, Sue Groszek, Al Hess, George J Hughes

B. OSBA DELEGATE SELECTION FOR ANNUAL BUSINESS MEETING

Board Action: 2014-121

The Mayfield Board of Education approved to appoint **Mr. Al Hess** as its delegate and **Mr. Ron Fornaro** as its alternate to the 2014 OSBA Annual Meeting. Att. #8.

File Attachments
[July 23, 2014 Regular Meeting Att.#8.pdf \(346 KB\)](#)

Motion by James Teresi, second by George J Hughes.
Final Resolution: Motion Carries
Yea: James Teresi, Ron Fornaro, Sue Groszek, Al Hess, George J Hughes

C. MINUTES - JUNE 30, 2014, REGULAR MEETING MINUTES - Att. #9

Board Action: 2014-122

The Mayfield Board of Education approved the minutes of the Regular Meeting of June 30, 2014. Att. #9.

File Attachments

[July 23, 2014 Regular Meeting Att.#9.pdf \(899 KB\)](#)

Motion by James Teresi, second by Al Hess.

Final Resolution: Motion Carries

Yea: James Teresi, Ron Fornaro, Sue Groszek, Al Hess, George J Hughes

ADDENDUM - OTHER TREASURER'S BUSINESS

D. APPROVE AWARD OF CONTRACT - LANDSCAPING AT MAYFIELD HIGH SCHOOL -- Addendum Att. #2

Board Action: 2014-123

The Mayfield Board of Education approved a contract in the amount of \$ \$92,403.84 to Eclipse Co. LLC, 11554 East Washington Street, Chagrin Falls, OH 44023 to construct the Wildcat Honors Plaza Improvements at Mayfield High School. Sealed Bid Proposals were received and publicly read allowed on July 18, 2014, and reviewed by District staff and Mayfield's Architect of Record for the work, McCue Design Group, LLC of Willoughby, Ohio. The proposed award of contract represents the lowest responsive and responsible bid received for the work.

File Attachments

[July 23, 2014 Regular Meeting Addendum Att.#2.pdf \(69 KB\)](#)

Motion by Ron Fornaro, second by George J Hughes.

Final Resolution: Motion Carries

Yea: James Teresi, Ron Fornaro, Sue Groszek, Al Hess, George J Hughes

REGULAR AGENDA

12. OTHER BUSINESS

A. BOARD POLICY - FINAL READING & ADOPTION

Board Action: 2014-124

The Mayfield Board of Education adopted the policies listed below and making them effective as of this regular meeting date of July 23, 2014.

The following policy revisions, additions, & deletions are presented for adoption:

MAYFIELD CITY SCHOOLS BOE – Regular Meeting Minutes Wednesday, July 23, 2014

Policy #	Policy Name	Change Type
1422	Nondiscrimination and Equal Employment Opportunity - Administration	Revision
1619	Privacy Protections of Self-Funded Group Health Plans - Administration	Revision
1623	Section 504 / ADA Prohibition Against Disability Discrimination In Employment - Administration	Revision
2260	Nondiscrimination and Access To Equal Educational Opportunity	Revision
3122	Nondiscrimination and Equal Employment Opportunity - Professional Staff	Revision
3123	Section 504 / ADA Prohibition Against Disability Discrimination In Employment - Professional Staff	Revision
3419	Privacy Protections of Self-Funded Group Health Plans - Professional Staff	Revision
4122	Nondiscrimination and Equal Employment Opportunity - Classified Staff	Revision
4123	Section 504 / ADA Prohibition Against Disability Discrimination In Employment - Classified Staff	Revision
4419	Privacy Protections of Self-Funded Group Health Plans - Classified Staff	Revision
5112	Entrance Requirements	Revision
6800	Systems of Accounting	New
8210	School Calendar	Revision

[po1422.pdf \(1,234 KB\)](#)

[po1619.pdf \(193 KB\)](#)

[po1623.pdf \(580 KB\)](#)

[po2260.pdf \(1,421 KB\)](#)

[po3122.pdf \(1,247 KB\)](#)

[po3123.pdf \(584 KB\)](#)

[po3419.pdf \(366 KB\)](#)

[po4122.pdf \(1,836 KB\)](#)

[po4123-rev.pdf \(66 KB\)](#)

[po4419.pdf \(376 KB\)](#)

[po5112.pdf \(288 KB\)](#)

[po6800.pdf \(190 KB\)](#)

[po8210.pdf \(235 KB\)](#)

Motion by George J Hughes, second by Ron Fornaro.

Final Resolution: Motion Carries

Yea: James Teresi, Ron Fornaro, Sue Groszek, Al Hess, George J Hughes

ADDENDUM-OTHER BUSINESS

B. EXECUTIVE SESSION

Board Action: 2014-125

The Mayfield Board of Education approves to convene to an Executive Session per ORC 121.22 (G)(1) to consider the employment of public employees.

Time In: 8:18pm Time Out: 9:00pm

Motion by James Teresi, second by Al Hess.

Final Resolution: Motion Carries

Yea: James Teresi, Ron Fornaro, Sue Groszek, Al Hess, George J Hughes

14. APPOINTMENT OF TREASURER-PRO TEM

Board Action: 2014-126

Mr. Hess moved and Mr. Teresi seconded the appointment of Mr. Hughes as Treasurer Pro Tem for the remainder of the meeting.

Motion by Al Hess, second by James Teresi.

Final Resolution: Motion Carries

Yea: James Teresi, Ron Fornaro, Sue Groszek, Al Hess, George J Hughes

REGULAR AGENDA

13. ADJOURNMENT:

Board Action: 2014-127

The Mayfield Board of Education approved to adjourn meeting at 9:03pm.

Motion by Al Hess, second by James Teresi.

Final Resolution: Motion Carries

Yea: James Teresi, Ron Fornaro, Sue Groszek, Al Hess, George J Hughes

Date Approved: _____

Signed: _____

Ms. Sue Groszek, Board President

Attest : _____

Mr. Scott Snyder, Treasurer