

**MAYFIELD CITY SCHOOLS BOE – Organizational Meeting Minutes – Wednesday, January 8, 2014**

**MAYFIELD CITY SCHOOL DISTRICT  
Wednesday, January 8, 2014  
Organizational Board Meeting  
Baker Administration Building  
Irene P. Kay Board Room  
1101 S.O.M. Center Road  
Mayfield Heights, OH 44124-2006  
7:30 P.M.**

**1. OPENING ITEMS**

**A. ROLL CALL - Mr. Ron Fornaro, Mrs. Sue Groszek, Mr. Al Hess, Mr. George J. Hughes, Mr. Jimmy Teresi**

**B. CALL TO ORDER AND PLEDGE OF ALLEGIANCE: Al Hess, President Pro Tem**

**C. Oath of Office to New Board Members -- Mr. Ron Fornaro & Mr. Jimmy Teresi**

**2. ORGANIZATION OF THE BOARD FOR 2014**

**A. Election of President 2014**

***Board Action: 2014-001***

The Mayfield Board of Education approves Sue Groszek nomination for President of the Mayfield City Schools Board of Education for calendar year 2014 and further that nominations be closed and a roll call vote of the majority of members present be taken by the Treasurer.

Motion by George J Hughes, second by Ron Fornaro.

Final Resolution: Motion Carries

Yea: James Teresi, Ron Fornaro, Sue Groszek, Al Hess, George J Hughes

**B. Election of Vice President for 2014**

***Board Action: 2014-002***

The Mayfield Board of Education approves George Hughes nomination for Vice-President of the Mayfield City Schools Board of Education for calendar year 2014 and further that nominations be closed and a roll call vote of the majority of members present be taken by the Treasurer.

Motion by James Teresi, second by Sue Groszek.

Final Resolution: Motion Carries

Yea: James Teresi, Ron Fornaro, Sue Groszek, Al Hess, George J Hughes

**C. Oath of Office to President and Vice President**

**D. Time, Place and Dates of Regular Board Meetings in 2014**

***Board Action: 2014-003***

The Mayfield Board of Education approves the date, time, location of its regularly scheduled meetings as presented.

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### 2014 Regular Board Meeting Calendar

All board meetings will be held at 7:30 P.M. at the Baker Administration Building, Irene Kay Board Room, 1101 S.O.M. Center Road, Mayfield Heights, OH 44124.

January 8, 2014 - Organizational Board Meeting

January 22 - Regular Board Meeting

February 26

March 19 (Third Wednesday)

April 23

May 28

June 25

July 23

August 27

September 24

October 22

November 19 (Third Wednesday)

December 17 (Third Wednesday)

Motion by James Teresi, second by Al Hess.

Final Resolution: Motion Carries

Yea: James Teresi, Ron Fornaro, Sue Groszek, Al Hess, George J Hughes

### **E. Order of Voting on Motions and Resolutions for 2014**

#### ***Board Action: 2014-004***

The Mayfield Board of Education approves the order of voting on motions and resolutions for calendar year 2014 be rotated in alphabetical order at each meeting.

Motion by James Teresi, second by George J Hughes.

Final Resolution: Motion Carries

Yea: James Teresi, Ron Fornaro, Sue Groszek, Al Hess, George J Hughes

### **3. OTHER BUSINESS**

#### **A. REQUEST APPROVAL OF THE FOLLOWING RESOLUTIONS PERTAINING TO THE TREASURER:**

#### ***Board Action: 2014-005***

The Mayfield Board of Education approves the following resolutions be approved granting specific authority to the Treasurer to conduct the day-to-day business of the Mayfield City Schools and Mayfield Board of Education.

A. Request approval of the following resolutions pertaining to school finance:

1. RESOLUTION under authority of Section 3313.18 R.C. that the Board dispense with approval of ordinary bills for purchases made under authority of the annual appropriations resolution and permit payment as seems advantageous. List of bills paid for the month will be submitted with the agenda.
2. RESOLUTION to authorize the Treasurer to invest funds that are not needed to meet current expenditures in accordance with the Ohio Revised Code.

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3. RESOLUTION to appropriate a Service Fund as authorized by Section 3315.15 R.C. It provides that \$2.00 per pupil or \$20,000, whichever is greater, may be appropriated. It is recommended that the appropriation to the Service Fund for fiscal year 2014/2015 be \$20,000.
4. RESOLUTION that it shall be the policy of the Mayfield Board of Education to provide appropriate non-salary remuneration to staff in recognition of longevity, attendance and good performance in a variety of areas. The amount to be determined annually in normal budgeting process.
5. RESOLUTION to authorize Robert A. Brindza Co., LPA to act as agent for the Board of Education in filing Class II real estate tax complaints for the tax year 2014.

Therefore, BE IT RESOLVED, That the Board of Education of the Mayfield City School District hereby authorizes its attorney to act as agent for the Board of Education to file and sign real estate tax complaints for the purposes of: (1) increasing the assessed valuations which are reflected as being below the 35% ratio resulting from sales of such properties or where such properties are obviously under assessed, (2) the Board becoming a party where a complaint has been filed for decrease in assessed valuation.

6. RESOLUTION to hire the following consultants for real estate tax complaints on an as needed basis.
  - a. Robert Rieth, 30539 Pinetree Road, Suite 238, Cleveland, Ohio 44124, for Board of Revision work, research, filings and attendance at hearings.
  - b. Chester Giltz & Associates, 2605 Lyndway Road, Cleveland, Ohio 44121.
  - c. Calabrese, Racek and Markos, Inc., 1110 Euclid Avenue, Suite 300, Cleveland, Ohio 44115-1598.
7. RESOLUTION to hire Taft, Stettinius and Hollister as attorneys for tax abatement matters, the proposed amendment of various statutes relating to the tax reduction factor and the real estate assessment fund and litigation related to public utility or business tangible personal property tax appeals.
8. RESOLUTION to hire Squire, Sanders and Dempsey as legal counsel on matters as directed by the Board.
9. RESOLUTION to hire John Podgurski as legal counsel on matters as directed by the Board.
10. RESOLUTION to authorize only the Treasurer's facsimile signature to appear on all warrants and payroll checks. The Board sees this list of bills to approve, not the actual warrants.
11. RESOLUTION to request the County Auditor to advance taxes in CY2014 from the proceeds of 2013 tax levies pursuant to Section 321.34 R.C.
12. RESOLUTION to authorize the Treasurer to sign or otherwise enter into any and all regular and special instruction contracts within the amount in the fund of the appropriation and were originally contemplated in the budgeting process.

Motion by Al Hess, second by George J Hughes.

Final Resolution: Motion Carries

Yea: James Teresi, Ron Fornaro, Sue Groszek, Al Hess, George J Hughes

**B. REQUEST WAIVER OF READING OF THE OFFICIAL MINUTES AT REGULARLY SCHEDULED MEETINGS:**

**Board Action: 2014-006**

The Mayfield Board of Education approves to dispense & waive with the reading of the official minutes at its regularly scheduled meetings in accordance with ORC 3313.26.

Motion by James Teresi, second by Ron Fornaro.

Final Resolution: Motion Carries

Yea: James Teresi, Ron Fornaro, Sue Groszek, Al Hess, George J Hughes

**C. PUBLIC HEARING - ESTIMATED TAX BUDGET JULY 1, 2014 TO JUNE 30, 2015 PER ORC 5705.35 & 5705.36 -- SCOTT SNYDER**

Presentation

File Attachments

[14-01-08 - Tax Budget - Public Hearing.pdf \(312 KB\)](#)

**D. BUDGET- GENERAL FUND, BOND AND PERMANENT IMPROVEMENT FUNDS, FISCAL YEAR OF JULY 1, 2014 TO JUNE 30, 2015: -- Att.#1**

**Board Action: 2014-007**

The Mayfield Board of Education approves the alternative tax budget as found in Att. #1 and instruct the Treasurer to file said document with the Cuyahoga County Budget Commission on or before January 15, 2014.

As required by law, a legal notice appeared in the Plain Dealer on December 20, 2013, that there would be a public hearing on the estimated budget for the Mayfield City School District for the fiscal year July 1, 2014, to June 30, 2015. The public hearing is scheduled for January 8, 2014, at the Organizational Meeting at the Mayfield City School District, Baker Administration Building.

File Attachments

[Jan 08, 2014 Organizational Meeting Att.#1.pdf \(567 KB\)](#)

Motion by James Teresi, second by George J Hughes.

Final Resolution: Motion Carries

Yea: James Teresi, Ron Fornaro, Sue Groszek, Al Hess, George J Hughes

**E. BOARD OF EDUCATION MEMBERSHIPS IN LOCAL, STATE, & NATIONAL ORGANIZATIONS**

**Board Action: 2014-008**

The Mayfield Board of Education approves membership in the following local, state, and national organizations.

1. RESOLUTION to approve membership in the Education Tax Policy Institute (January 1, 2014 through December 31, 2014) at a cost of \$1,500.00. Att. #2.
2. RESOLUTION to approve membership in the National School Boards Association (April 1, 2014 through March 31, 2015) at a cost of \$4,675.00. Att.#3.

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3. RESOLUTION to approve membership in the Ohio School Boards Association (January 1, 2014 through December 31, 2014) at a cost of \$10,692.00. Att.#4.

File Attachments

[Jan 08, 2014 Organizational Meeting Att.#2.pdf \(32 KB\)](#)

[Jan 08, 2014 Organizational Meeting Att.#3.pdf \(60 KB\)](#)

[Jan 08, 2014 Organizational Meeting Att.#4.pdf \(67 KB\)](#)

Motion by George J Hughes, second by Ron Fornaro.

Final Resolution: Motion Carries

Yea: James Teresi, Ron Fornaro, Sue Groszek, Al Hess, George J Hughes

**F. REQUEST APPROVAL OF THE FOLLOWING RESOLUTIONS PERTAINING TO THE SUPERINTENDENT:**

***Board Action: 2014-009***

The Mayfield Board of Education approves the following resolutions granting specific authority to the Superintendent to conduct the day-to-day business of the Mayfield City Schools and Mayfield Board of Education.

1. RESOLUTION to encourage and grant the Superintendent of Schools authority to file applications for federal projects considered desirable for the Mayfield City School District.
2. RESOLUTION to grant the Superintendent of Schools or designated representative authority to approve professional trips for Mayfield employees.
3. RESOLUTION to grant the Superintendent of Schools authority to administer the administrative compensation schedule adopted by the Mayfield Board of Education.
4. RESOLUTION to grant the Superintendent of Schools authority to approve routine contracts on behalf of the Board of Education. The routine contracts will be submitted to board members prior to approval

Motion by James Teresi, second by Al Hess.

Final Resolution: Motion Carries

Yea: James Teresi, Ron Fornaro, Sue Groszek, Al Hess, George J Hughes

**G. REQUEST APPROVAL OF THE FOLLOWING RESOLUTIONS PERTAINING TO THE DIRECTOR OF PUPIL SERVICES:**

***Board Action: 2014-010***

The Mayfield Board of Education approves the following resolutions granting specific authority to the Director of Pupil Services to conduct the day-to-day business of the Mayfield City Schools and Mayfield Board of Education.

1. RESOLUTION to appoint the Director of Pupil Services as the representative of the Board of the Cuyahoga Special Education Service Center in 2014.
2. RESOLUTION to appoint the Director of Pupil Services as the representative of the Board to the Advisory Committee of the Cooperative Program for the Hearing Impaired in 2014.
3. RESOLUTION to appoint the Director of Pupil Services as the representative of the Board of Education to the Executive Board of the Cuyahoga East Vocational Education Center in 2014.

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Motion by Al Hess, second by Ron Fornaro.

Final Resolution: Motion Carries

Yea: James Teresi, Ron Fornaro, Sue Groszek, Al Hess, George J Hughes

**H. REQUEST APPROVAL OF THE FOLLOWING RESOLUTIONS PERTAINING TO THE BOARD PRESIDENT APPOINTMENTS:**

**Board Action: 2014-011**

The Mayfield Board of Education approves the following resolutions for appointments made by the Board President.

1. RESOLUTION for the President to appoint one of the members as Federal and State Legislative Liaison for 2014.

Board Member representative **Mr. James Teresi**

Board Member alternate **Ms. Sue Groszek**

2. RESOLUTION for the President to appoint one of the members as Board Representative to the Career Technical Education Consortium group for 2014.

Our career technical education consortium has a policy group which meets periodically. The group is composed of the eight superintendents and eight high school principals, a board member from each district and the Director.

Board Member representative **Ms. Sue Groszek**

Board Member alternate **Mr. George Hughes**

3. RESOLUTION for the President to appoint a board member representative and alternate to the Tax Incentive Review Council (TIRC) for Mayfield Heights, Mayfield Village and Highland Heights for 2014.

Board Member representative **Mr. Al Hess**

Board Member alternate **Mr. Scott Snyder**

4. RESOLUTION for the President to appoint a Board Member representative to the Mayfield Alliance for a term ending December 31, 2014.

Board Member representative **Mr. George Hughes**

Board Member alternate **Mr. Ron Fornaro**

5. RESOLUTION for the President to appoint an administrative staff representative to the Mayfield Alliance for a term ending December 31, 2014.

Administrative representative **Mr. John Folkman**

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6. RESOLUTION for the President to appoint a Board Member representative and alternate to the Wildcat Community Foundation for a term ending December 31, 2014

Board Member representative **Mr. George Hughes**

Board Member alternate **Mr. Ron Fornaro**

Motion by James Teresi, second by Al Hess.

Final Resolution: Motion Carries

Yea: James Teresi, Ron Fornaro, Sue Groszek, Al Hess, George J Hughes

**4. ADJOURNMENT:**

***Board Action: 2014-012***

The Mayfield Board of Education approves to adjourn meeting at **7:58pm**.

Motion by George J Hughes, second by James Teresi.

Final Resolution: Motion Carries

Yea: James Teresi, Ron Fornaro, Sue Groszek, Al Hess, George J Hughes

Date Approved: \_\_\_\_\_

Signed: \_\_\_\_\_

Ms. Sue Groszek, Board President

Attest : \_\_\_\_\_

Mr. Scott Snyder, Treasurer