

To the Class of 2024 and their Parents and Guardians,

As a part of the Mayfield City Schools 1:1 device initiative, all 9th graders will receive a new Chromebook to use during their time at the High School. You will receive your second Chromebook at the beginning of the school year during a device distribution night. The following information will assist you with how to proceed with your current device.

### **Adding New Users**

As of Monday June 8, 2020, your current Chromebook will be released from management by the Mayfield City School District. When this happens the district will no longer be managing apps, or controlling updates.

This means you will be able to access your Chromebook with a personal Google account moving forward. In the bottom left corner of the login screen, select **Add Person** to begin logging in with a personal Google account.

### **Barracuda Web Filter**

If you log into your device with your Mayfield Schools account, you will still see the Barracuda Web Filter be installed and will monitor your web use.

However, students or family members signing into the Chromebook with a personal account will not be filtered and thus will not be blocked from accessing websites containing: adult content, alcohol/tobacco, illegal drugs, pornography, nudity, violence/terrorism and weapons.

### **Repairs**

As of Monday, June 8, 2020, your older Chromebook will no longer be supported by the Mayfield School District. The new Chromebook will come with a 3-year manufacturers warranty, as well as a free first repair on the Chromebook. The older Chromebook can still be used, but any repairs will not be done through the school. You may feel free to take the device anywhere that offers repair services.

### **Reset your Chromebook to Factory Settings**

You are more than welcome to keep your school issued Chromebook and use it in situations when your new Chromebook is not available during the 2020-2021 school year and beyond.

However, if you would like to remove all connections to the Mayfield servers, you can reset your Chromebook so that it may be used as a personal device. Please follow the below steps:

1. Press **Esc +  + Power**. A yellow exclamation point (!) is displayed.
2. Press **Ctrl + D** to begin dev mode, then **Enter**. A red exclamation point is displayed.
3. Press the **Spacebar**, then press **Enter** to return to verified mode.
4. Your Chromebook will now be in a “out of the box” condition. Follow the on screen prompts to complete the initial device setup.
5. When finished with initial set up sign in with your personal Google account.

Please remember that once your Chromebook is set up as a personal device, web filtering will not be provided unless you are logged in with your Mayfield City Schools provided account.

**Re-Connecting Chromebook to Mayfield Servers**

If a situation arises where the new one is unavailable, and you would like to use your old device, the old device will have to be brought to the IT Department in order to be re-enrolled as a school issued device.

If you have any questions please contact the IT Department at [GAFEHelp@mayfieldschools.org](mailto:GAFEHelp@mayfieldschools.org).