



**Mayfield City Schools**  
EVERY STUDENT. EVERY DAY.

## **Gifted Referral Process**

- ❖ Mayfield students may be referred for assessment for possible gifted identification at any time. This referral should be based on any of the following:
  1. Teacher Recommendation
  2. Parent/Guardian Recommendation
  3. Student Recommendation
  4. Performance on district wide assessment (data).
  5. Other assessment data from outside district. (must be within previous two years.)
  
- ❖ A Referral form link is available on the **Gifted Program webpage**. (District-Curriculum)
  
- ❖ This can also be accessed from any building webpage by clicking on **Gifted Program**
  
- ❖ Upon receipt of the Referral, the District will:
  1. Ask for a Permission to Test form be completed.
  2. Schedule the assessment for the area(s) indicated.
  3. Provide at least two opportunities per year for possible gifted ID.
  
- ❖ After assessment for screening/identification:
  1. Send Parent/Guardian notification of results within 30 days of the completion of testing.
  2. Notify Parents/Guardians of the appeal procedure.