

MILLRIDGE Elementary School

962 Millridge Road Highland Heights, OH 44143



Hello Mustang families,

While we continue to work our way through the details of entering Millridge this August, we are appreciative of how many families are thinking through what is best for their child. It is really nice to see and hear that all of you continue to take an interest in your child's education and safety during these unprecedented times. Even though there is much apprehension, nervousness and anxiety surrounding returning to school or choosing to learn remotely, the number of emails received shows one thing in common - our families CARE about education and the well being of their children. THANK YOU for doing so.

Below are a number of logistics by category. Please know that while these are the details today, things can change at any time. We appreciate your patience and understanding. Communication will continue each week leading up to the start of the school year.

Remote Learning Option - Further Details

Much was learned in the Spring of the 2019-2020 school year surrounding remote learning and how we can best meet the needs of our students. As we transition from our first model of remote instruction to Remote Learning 2.0 for Mayfield students using a blended instructional model, the following will take place to continue to provide a personalized learning experience for Millridge students.

- A Mayfield Teacher will be assigned and work with students daily
- A schedule for face to face instruction, small group work, individual conferencing and self-paced learning will be established
- Mayfield Curriculum will be used
- Mayfield technology and supporting platforms will be leveraged
- Connection to the school will be important as feasible

- We will remain responsive and flexible knowing this is a difficult decision
- Daily attendance will be taken and required
- Grading policies and practices will be the same as the traditional classroom

Face coverings in Mayfield Schools

- All staff members will be wearing face coverings and/or face shields when they are within 6-feet of students and staff or unless there is an exception as noted in the Ohio Department of Education K-12 Safety Guidelines.
- Pre-K – Gr. 12 students will wear a face covering and/ or face shield when they are in small group instruction, less than 6 feet from each other and transitioning in and out of the classroom. Students should have their own personal face covering and /or face shield daily. Face shields must be transparent / clear and cover the nose and mouth area.
- Pre-K – Gr. 12 students and staff will wear a face covering and / or face shield while riding the school bus. Face shields must be transparent / clear and cover the nose and mouth area.
- All approved persons entering our school buildings are required to wear face coverings while visiting any campus in the Mayfield City School District. Signs will be posted by visitor entrances with this requirement.
 - A face covering does not need to be a mask, but can be anything that covers the nose and mouth, such as a bandana, scarf, t-shirt, etc.

Procedures regarding school day start and end times

- As a reminder, the **new elementary bell times** are below that will support our enhanced safety measures involving social distancing, cleaning, and supervision.
 - **Student arrival will be from 8:30 - 8:50 a.m.** Students will transition into the building through multiple entry points by grade level from our busses. This will enable us to respect safety guidelines in place. Students being dropped off will still transition into the building through our typical and normal drop off procedure outside of door #5 (near our gym). Specific door numbers for entry from busses will be shared at a later date.

- **Students will transition directly to their classrooms upon entry each day.**
- **The instructional day will begin at 8:50 a.m.**
- Students may **not** be dropped off at school prior to 8:30 a.m.
- **The dismissal process will be staggered between 1:30 - 2:00 p.m.** Procedures are being developed surrounding a safe exit to busses/parent pick-up/aftercare locations and to our Champions program. We are taking the approach of keeping a similar routine in place as in the past, but adding in additional time and spacing students appropriately as they exit the building.
 - The location and timing of parent-pick up is being thoroughly discussed as we expect that many families will take advantage of this dismissal process when school begins. Additional, specific information will follow in the coming weeks.
 - **All students must be picked up by 2:00 p.m.**
- As stated, Champions aftercare will be available. Our Champions provider is working collaboratively with our schools surrounding procedures to safely transition to the after school program. Those details will be shared with families who wish for their child to attend prior to the school year beginning.
- We are also exploring the option of AM care through Champions and will be sharing details shortly regarding this **potential** opportunity at Millridge.

School Supplies

- Mayfield elementary students will have the supplies they need to support their learning in the classroom this year. These supplies will be purchased by the district.
- Some families purchased school supply kits online as has been tradition for a long time at Millridge, organized by our awesome PTG. Following that time period, for a variety of reasons including safety for all, we are asking that those supply kits remain at home to begin the year. We apologize for the inconvenience and you are welcome to save those supplies for the future or use them at home. Thanks so much for your understanding.

Visitors and Volunteers

- We recognize and appreciate all that our volunteers and visitors do to help our schools. To protect our students and staff and for the safety of all, we are, at this time, restricting

all volunteers and visitors to our buildings. If a meeting is needed, we are asking that those meetings be held remotely online or over the phone. In rare instances, and if necessary, in person appointments must be scheduled in advance, those visiting must complete a self-health assessment, and wear a face covering to enter the school. Anyone with COVID-19 symptoms or a temperature of 100.4 or higher degrees should remain at home.

Food Service Update - Pre-order through Infinite Campus and Free/Reduced Services Information

- Parents/guardians can now purchase lunch for their students online each day! We are excited to offer this opportunity through Infinite Campus Parent Portal. Students will receive a boxed lunch each day it is ordered. You can find screen shots of the new process here:
https://drive.google.com/file/d/1_hrYxY9nIcOLjWJdICPBBTOIsUF_bZhp/view?usp=sharing
- As in the past, information regarding Free/Reduced services will be available to all families in the coming weeks through an Infinite Campus message from our Food Service Department.
- Please do NOT send cash to school with students. We will continue using the cashless system we used throughout last school year as a part of Infinite Campus Parent Portal.
- Lunch items will be packaged/covered and a simplified menu will be available that will focus on easy, grab-n-go items.
- Meals will be available for drive by pick-up if a student is remote.
- Meals will be available at free or reduced cost for households that qualify.
- Students who purchase lunch will have their lunch delivered to their classroom/learning space in the morning or at a scheduled pick-up location, depending on the building
- Students will eat in their classrooms to assist with distancing
- All parents should expect some changes to current food policies in order to protect students who have food allergies. For example, no lunch, packed or purchased, can contain anything made with peanuts or other tree nuts. Since students are likely to be eating in their classrooms, no allergens can be present.

- Food service employees will follow all regulations and guidelines mandated by the Centers for Disease Control, Ohio Department of Health, and Cuyahoga County Board of Health.
- All Food Service employees will wear gloves, face shields or masks and there will be as minimal food handling as possible.
- Elementary Lunch price per lunch this school year is \$2.85 (Reduced cost for those who qualify is \$0.40)
- Please Note: A la carte snacks/beverages will not be available to students (this may change as the year progresses).

Social/emotional Support for Students

- We can fully appreciate that many students will need support during this transition back to school and a new normal. Please know that we will continue to utilize successful past practices that assist with concerns, promote positivity and truly support individual student needs. This is and will continue to be very important to us as a Millridge Team.

In closing, we know that many questions still remain. We will continue to work with our families, be responsive to each of your concerns/needs and best support our students as they return to Millridge, in-person or virtually.

Be well, stay healthy and keep smiling under those face coverings.

#inthistgether!

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