



Mayfield City Schools

EVERY STUDENT. EVERY DAY.

November 21, 2020

Dear Mayfield City Schools Teachers, Staff, Parents and Community,

The Mayfield City School District continues to work closely with the Cuyahoga County Board of Health (CCBH) to ensure a safe school year. Part of this planning includes the steps we take when we learn someone in our school community tests positive for COVID-19.

Today, the district was notified of a positive COVID-19 case involving a staff member at Gates Mills Elementary School. In accordance with the established protocols set forth by the CCBH, the staff member will remain at home for 10 days and may return to school, if symptom free without the use of medication. An additional staff member has been identified as a close contact to this case and will quarantine at home for 14 days in accordance with protocols adopted by the CCBH.

We are doing all we can to continue to provide the in-person learning option in all of our schools. In order to do this, we need your help. Without adherence to the protocols and safe practices in and out of school, it will not be possible to staff in-person learning given the spread that is occurring in our community. Threading this needle is becoming progressively more difficult. This includes sports and other activities our students enjoy and need.

As part of this public health investigation:

- The person(s) diagnosed will remain home from school until they are no longer infectious.
- The person's activities when they could have spread COVID-19 will be assessed.
- The people who were close contacts of the person with COVID-19 will be instructed to stay home from school for 14 days after the exposure. This is called quarantine.

Spread of COVID-19 is currently happening in our community. This is why it is so important for all students and staff to adhere to the key public health prevention strategies to reduce the chance for transmission of COVID-19, including:

- Wearing a face mask
- Social distancing of at least 6 feet
- Frequent hand washing with soap and water
- Hand sanitizing when soap and water are not available
- Staying home when you do not feel well
- Disinfecting high-touch surfaces regularly – these include doorknobs, light switches, counters, keyboards and phones
- Not sharing food, drinks, cups and utensils
- Avoiding large gatherings of 10 or more people

To keep cases to a minimum, please check your child for symptoms before coming to school each day. Additionally, if you or your child is experiencing symptoms of COVID-19:

- Review the [Coronavirus Self-Checker](#).

- Continue to keep your child at home from school and avoid other activities around other people.
- Notify the school.
- Seek medical care and testing for COVID-19 by contacting your family health care provider.

If you have questions or want more information about COVID-19, please visit the CCBH web site at [COVID-19 School Guidance](#) or call them Monday-Friday between 8:30 a.m. and 4:30 p.m. at 216-201-2000.

Our school will take the following actions steps to ensure continued safe operations:

Infection Control Measures

1. Promoting and demonstrating regular hand washing and positive hygiene behaviors and monitoring their uptake by:
 - a. Ensuring soap and safe water is available at age-appropriate hand washing stations
 - b. Encouraging frequent and thorough hand washing (at least 20 seconds)
 - c. Placing hand sanitizers in restrooms, classrooms, halls and near exits where possible
2. Ensuring adequate and clean restrooms
3. Cleaning and disinfecting school buildings, classrooms, and especially water and sanitation facilities at least once a day, particularly high contact surfaces that are touched by many people (railings, lunch tables, sports equipment, door and window handles, toys, teaching and learning aids etc.)
4. Increasing air flow and ventilation where weather permits (open windows, use air conditioning where available etc.)
5. Posting signs encouraging good hand and respiratory hygiene practices
6. Ensuring trash is removed daily and disposed of safely

Mitigation Measures

1. Social distancing practices
 - a. Cohorting students and classrooms (when we return to in-person learning)
 - b. Using on-line and e-learning strategies
2. Procedures for ill students and staff
 - a. Ensuring ill staff or students remain home
 - b. Documenting comprehensive contact lists
3. Information sharing
 - a. Providing timely information on disease information and prevention efforts
4. Monitor school attendance
 - a. Monitoring absenteeism patterns and alert health authorities about increases in respiratory illness

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Sincerely,



Keith Kelly, Superintendent